



Letter of Inquiry Form

We are open! We are currently accepting Letters of Inquiry for the 2020 Grant cycle. Completed Letters of Inquiry are **due by 12:00 noon on January 31, 2021**. Please send to WomenInspiringPhilanthropy@gmail.com.

You will receive confirmation of your LOI submission. Please note that submission of an LOI does not guarantee formal consideration for funding. Only selected organizations will be invited to submit full grant proposals.

If you have any questions about completing this form please contact WomenInspiringPhilanthropy@gmail.com. Thank you! We look forward to learning about your work in our community.

ORGANIZATION INFORMATION

Name of Organization _____

Federal Tax ID # _____ Year Incorporated _____

501(c)3 designated by IRS? Yes No

Executive Director _____

Contact Person and Title (*if different*) _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

Email _____ Website _____

Mission _____

Population & Number of People Served Annually _____

Annual Organization Budget _____

Number of: Full Time Staff _____ Part Time Staff _____

Date Received _____

PROJECT INFORMATION

Please provide a single-sentence summary of your project _____

Population and estimated number of people to be served by project _____

Is this a _____ New proposed program/project or an _____ Expansion of existing program/project?

Total estimated budget of *proposed project* (not your organization's total budget) _____

Match funding is required. What funding sources are expected? (sources & dollars: plan to apply/applied/committed)

Co-branding opportunities for Women Inspiring Philanthropy _____

Please select the funding area within our mission guidelines that best fits your project.

(For more information visit www.ArlingtonWIP.org) *Please choose just one:*

Culture

Education

Environment

Family

Health & Wellness

Women Inspiring Philanthropy (WIP) is a community of women that seeks to transform Arlington and those who live here through high-impact and life-long giving. Therefore, requests less than \$50,000 will not be considered.

(A total program/project of \$100,000 or more with match funding.)

In 500 words or less please select one of the following questions to answer (*please use 12 point type.*)

What critical need does this project seek to address? What bold new venture will this bring to Arlington? How will this approach solve an ongoing problem? Please include the potential impact on the community in your answer.